

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-
0015, a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL
DISTRICT**

Monday, January 14, 2019

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on Monday, January 14, 2019, at the High School Library, 401 South Pine Street, Valley, NE 68064-0378.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, and Foundation First Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

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|-----------------|---------|
| Jeff Clauson: | Absent |
| Kelly Hinrichs: | Present |
| Luke Janke: | Present |
| ElizabethMayer: | Present |
| Pat McCarville: | Present |

Jamie Jorgensen: Present at 7:05 pm after being sworn in

1. Call to Order

The agenda, listing items for consideration by the Board, is on file in the Superintendent's office. Other matters may come before the Board and the Board has the right to modify the agenda before the meeting.

President Kelly Hinrichs called the regular meeting to order at 7:01 p.m. Dr. Hinrichs noted the Open Meetings Act was posted in the corner of the High School Library for public review.

2. Public Communications and Correspondence

Bill Koile addressed the Board on behalf of DC West Youth Sports about the possibility of working on the four-plex. The Building and Grounds committee will meet in February and discuss the matter.

3. Swearing In of New Board Member

Jamie Jorgensen was sworn in as a new board member and took the Oath of Office. Motion to approve Jamie Jorgensen as a member of the Douglas County West Community Schools Board of Education passed with a motion by Kelly Hinrichs and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea

Yea: 5, Nay: 0

4. Approval of Agenda

Motion to approve agenda as presented passed with a motion by Jeff Clauson and a second by Elizabeth Mayer.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

5. Administrative Reports

5.1. Superintendent's Report

5.2. Financial Report

6. Consent Agenda

Motion to approve Consent Agenda passed with a motion by Jeff Clauson and a second by Elizabeth Mayer.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

6.1. Approve Minutes Regular Meeting Date: Special Meeting Date:

6.2. Approve Claims for Payment

6.3. Approve Financial Report

6.4. Approve Classified Staff

7. New Business

7.1. Election of Officers

Superintendent Poloncic conducted the election of the Board President and then assisted the President with the election of officers for Vice-President, Secretary, and Treasurer.

The following procedure was used for the elections per Board policy:

- Open nominations for the specific office
- Record nominations (no second necessary)
- Call for final nominations
- Move, second, and vote to close nominations
- Cast paper ballot or vote for position
- If a tie, continue to cast votes until a majority vote is reached

7.1.1. Elect Board President

Dr. Poloncic opened nominations for Board President. Kelly Hinrichs was nominated.

Motion to close nominations for Board President passed with a motion by Patrick McCarville and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea,
Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.1.2. Elect Vice President Nominations for Vice President

Kelly Hinrichs opened nominations for Vice-President. Luke Janke was nominated.

Motion to close nominations for Vice President passed with a motion by Pat McCarville and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea,
Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.1.3. Elect Treasurer Nominations for Treasurer.

Kelly Hinrichs opened nominations for Treasurer. Elizabeth Mayer was nominated.

Motion to close nominations for Treasurer passed with a motion by Patrick McCarville and a second by Jamie Jorgensen

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea,
Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.1.4. Appoint Board Secretary

Motion to appoint Sabina Safford as Board Secretary.

Motion to appoint Sabina Safford as Secretary passed with a motion by Luke Janke and a second by Jamie Jorgensen

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea,
Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.2. Appoint Members to Board Committees

Kelly Hinrichs conducted the appointment of Board members to committees. The following are the 2018 committee appointments:

Buildings and Grounds: Committee of the Whole

Americanism and Instruction: Jamie Jorgensen, Liz Mayer, Luke Janke

Finance and Audit: Pat McCarville, Kelly Hinrichs, Liz Mayer

Negotiations: Jeff Clauson, Pat McCarville, Kelly Hinrichs

MABE representative: Kelly Hinrichs, Liz Mayer

Motion to approve appointed Board members to committees passed with a motion by Patrick McCarville and a second by Luke Janke.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.3. Approve Douglas County Post-Gazette as the Official Newspaper for Publication

Dr. Polonic recommended re-affirming the use of the Douglas County Post-Gazette as the official newspaper for publication.

Motion to approve the Douglas County Post-Gazette as the official newspaper for publication passed with a motion by Kelly Hinrichs and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.4. Approve First Nebraska and Mutual of Omaha as the Depository Banks

Dr. Polonic recommended the use of First Nebraska Bank and Mutual of Omaha as the main depository banks for DC West.

Motion to use First Nebraska Bank and Mutual of Omaha Bank as our main depository banks passed with a motion by Kelly Hinrichs and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.5. Recognition of Dr. Melissa Polonic as the District Representative for State and Federal Programs

As a part of the Superintendent responsibilities, Dr. Polonic acts as the official representative of the district when completing reports, applications, and other documents for Federal Programs, the Nebraska Department of Education, and Interlocal Agreements. As a result, the Board will document identification of the Superintendent as the district's representative.

Motion to recognize Dr. Melissa Polonic as the district's appointed representative for State and Federal Programs passed with a motion by Kelly Hinrichs and a second by Luke Janke.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.6. Interlocal Agreement with Black Hills Energy with Nebraska Joint Utilities Management Program (NJUMP)

NJUMP is an interlocal pool created for public agencies to purchase natural gas and related services. This joint energy purchasing consortium is sponsored by the Nebraska

Association of School Boards (NASB). The district has saved by participating in the NJUMP program with Black Hills Energy. Dr. Polonic recommended continued participation in the interlocal agreement.

Motion to approve DC West's continued participation in NJUMP passed with a motion by Kelly Hinrichs and a second by Luke Janke.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.7. Interlocal Agreement with Southeast Nebraska PowerSchool Cooperative

DC West participates in a cooperative with other districts around the state for PowerSchool. PowerSchool is the student information system used for student records, lunch, grades, attendance, etc. As a part of the cooperative, DC West has "buying power", access to professional development for staff and real time support by local personnel of the cooperative. Dr. Polonic recommended the Board approve continuation of the interlocal agreement.

Motion to approve DC West's continued participation in the Southeast Nebraska PowerSchool Cooperative passed with a motion by Kelly Hinrichs and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.8. Approve Certificated Staff Retirement

Paula Grinvalds, 6th grade teacher, and Gib Hall, middle school physical education teacher, will retire upon the conclusion of the 2018-19 school year.

Motion to approve the retirement of Paula Grinvalds, 6th grade teacher, and Gib Hall, middle school physical education teacher passed with a motion by Kelly Hinrichs and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

8. Executive Session

The Board may enter into closed session at any time to discuss any matter for which a closed session is lawful and appropriate.

There were personnel matters that need to be handled in closed session.

Before the Board can enter closed session, a motion must be made in agreement with Statute 84- 1410 by the Board to discuss topics such as personnel, negotiations, and legal matters.

Motion to enter in Executive Session at 7:17 pm passed with a motion by Jeff Clauson and a second by Luke Janke.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

8.1. Reconvene to Regular Session and Adjournment

Motion to reconvene to regular session and adjourn meeting at 7:40 pm passed with a motion by Luke Janke and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea

Yea: 6, Nay: 0

Sabina Safford, Board Secretary

Dr. Melissa Poloncic, Superintendent